Program Manager

Occlutech is a leading specialist provider of minimally invasive cardiac devices, with a mission to improve the quality of life for people with heart conditions. The vision is to become a global leading specialist provider in cardiac devices, addressing congenital heart defects, stroke prevention and heart failure. Occlutech has a broad and proven portfolio, based on proprietary technology, and over 200 patents with more than 134,000 products sold. The company markets and sells its products in circa 85 countries and has around 250 employees.

As Program Manager for Occlutech you will lead the entire program for Occlutech's first launch in the US market and ensure that all areas for a successful launch are covered, coordinated and on time.

Your work will focus on

- Steering Committee reporting
    - Ensure that the Steering Committee is well informed about the project status, time plan, budget, and risks w/ related mitigation plans
    - Bring up requests for changes in scope, time plan or budget with well-prepared material, enabling prompt and informed decisions

- Workstream organization
    - Organize the required workstreams in a way that all deliverables are clear and understood
    - Coordinate the workstreams so needed interaction and communication is taking place
    - Ensure that each workstreams is delivering as required and that any concerns are early raised

- Legal and regulatory coordination
    - Ensure that the work with legal and regulatory requirements is involving sufficient US specific knowledge
    - Coordinate contacts between legal representatives and Occlutech's management when required
    - Ensure signings and agreements are fulfilling legal, regulatory, and internal approvals requirements

- Resource management
    - Manage resource needs across the project and avoid potential bottlenecks

- Stakeholder management
    - Manage stakeholder communication, negotiation and problem-solving

- Risk management
    - Identifying and addressing problems and risks

- Scope, Time plan and Budget
    - Set and manage the three items (scope, time plan, and budget)
    - Report the three items and ensure that changes are approved by the Steering Committee
    - Ensure that all workstreams have a definition that are coordinated with the program plan

Requirements

- Bachelor's degree in engineering, business or equivalent
- Minimum 5 years' experience of program or advanced project management
- Fluent in English, both spoken and written

Who are you?

We are looking for someone with excellent understanding of program and project management principles. Preferably, you also have a good understanding of Class III Medical Device regulatory requirements in the US or EU.

Furthermore, you possess the following skills and experience:

- Experience from product launches, preferably in the US Medical Device market
- Strong team leader, motivator, and work organizer
- Excellent communicator and relation builder with colleagues, business partners and other stakeholders
- Business minded with a strong drive to reach set goal

We assume that you live in Sweden or Germany, but other locations are also an option.

You will report to Group CEO and you will have colleagues reporting to you, in a dotted line, due to the project manning. Remote work is possible, but travel in EU/US will be required approximately 30% of your working hours.

Is this the job for you?

We look forward to receiving your application via this link
Apply with a CV and personal letter no later than October 29.

For further information regarding the position please contact
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