



Technical Writer

Occlutech is the leader in developing innovative products for the treatment of structural heart disease. The Company manufactures, develops, sells and markets Class III medical devices for the transcatheter repair of structural heart defects, including a range of specialized devices for patients with atrial fibrillation or heart failure, in over 90 markets around the world. Occlutech operates facilities in Germany, Turkey and Sweden. For additional information please visit our website at www.occlutech.com.

Location: **Jena, Germany**

Your work will focus on

- Developing and updating of scientific / technical documentation, e.g. design history files, from information provided by R&D engineers, project managers and other team members.
- Coordinating documentation of product development projects with Quality Management and Regulatory Affairs departments.
- Writing, revising, proofreading of IFUs and labels, and maintaining engineering documents.
- Maintaining the integrity of documents to comply with and be incorporated into the company's quality procedures.
- Active participation as a member of cross-functional new product development teams to ensure compliance with design controls.
- Supporting the creation of DHFs and technical files to meet applicable standards.

We are looking for a candidate, who

- Has a Technical Scientific Degree (minimum Bachelor of Science)
- Has 2 – 3 years experience in technical writing in medical device industry
- Has knowledge in FDA and MDD/MDR guidelines as well as in ISO 13485
- Has Excellent knowledge of English (written and spoken): B2.2/C1.
- Has strong collaboration and communication skills.
- Can work in a team and as an individual contributor in a fast paced, changing environment
- Has the ability to successfully manage multiple projects while coordinating input from various sources.

If you are

- a team player who likes challenges
- a confident user of standard office software
- excellent in leadership, communication, organization and time management

then we can offer you an interesting job in a team of people who like to work together and always focus on helping our customers to save and improve patient's lives with innovative and highest quality products.

Are you interested?

We look forward to receiving your application (cover letter, CV, references - all documents in one pdf file), your salary expectation and the earliest possible date for start of work to bewerbung@occlutech.com .

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